

**MINUTES OF THE MEETING OF THE
HANDSWORTH PRIMARY SCHOOL GOVERNING BODY
HELD ON 16th MAY 2011 AT 7.00PM
AT THE SCHOOL**

Present: **Authority Governors**
 Mr Malcolm Shykles

Parent Governors
 Mr Tony Bell
 Mrs Christine Dean
 Mrs Avril Lincoln
 Ms Christine Rose
 Mrs Mary Wilson (Chair)

Community Governors
 Mr Andrew Dodd
 Mr George Webster

Staff Governors
 Ms Jill Augustin (Head Teacher)
 Mrs Denise Whyman

Clerk to the Governors: Mr Michael Andrews

1. WELCOME AND APOLOGIES FOR ABSENCE

1.1 Welcome

The Chair welcomed everyone to the meeting.

1.2 Apologies Accepted

1.2.1 No Apologies were received. The Chair noted that Mr Feldman had stepped down as a Staff Governor due to personal circumstances. Governors recorded their thanks for the work he has done as a Governor.

1.2.2 The Chair noted that the White Paper recently suggested reducing the numbers of Governing Bodies and it was suggested that this could be looked into further at the next meeting.

Agenda Item

1.3 Apologies not accepted

None

1.4 Quorum

The Meeting was quorate.

2. DECLARATION OF INTEREST

2.1 There were no declarations of interest.

3. SCHOOL BUDGET 2011/2012

Summer Term 2011

3.1 It was noted that the Budget for 2011/2012 was circulated to Governors in advance of the meeting. The Finance Committee have recently met and reviewed the budget and it was their recommendation that Governors ratify the budget. The Chair asked if there were any questions.

3.1.1 Ms Dean noted that the spend seems to have been reduced and the Head Teacher responded that this was due to having to manage the staffing budget.

3.1.2 **Confidential minute**

3.1.3 Ms Dean asked if the in year surplus reduction figures could be explained and the Chair responded that the figures included funds from the Local Authority and additional incomes. It was noted that the carry forward would help with over spend and has been committed.

3.1.4 Mr Bell asked what the Voluntary Funds consisted of and the Head Teacher responded that it included income from the School Shop and parental contributions.

3.1.5 It was noted that the School Fund was reduced by £15,000, it was originally at £30,000 but was too high. Funds were spent on the Library. It was also noted that the School Fund was a separate account.

3.1.6 Mr Shykles asked why Other Income would drop next year and the Head Teacher replied that the School won't get the same grant funding next year. Some services were ending soon and the Head Teacher warned that the Local Authority may want to claw back funds for ending services. The Head Teacher also noted that the School was at a huge disadvantage with regard to Pupil Premium as the funding is based on uptake of Free School Meals; the School does not have a high uptake.

3.2 The following was noted, accepted and ratified by the governors:

The outturn for 2010/2011 was £175,976

The income for 2011/2012 was £1,783,364

The expenditure for 2011/2012 was £1,904,314

Predicted carry forward was £55,026

The AEN/SEN budget was accepted and ratified.

3.2.1 Governors were reminded that committed funds would be spent on projects discussed at the last meeting. The maintenance work is a three year plan and has been prioritised in order of need. The Head Teacher reported that she had received quotes for the windows and they seem to be lower than anticipated. Ms Dean asked how soon after the installation of the white boards would the windows be replaced and the Head Teacher responded that the installation of the windows would need to go to planning first, which could take up to eight weeks. The Head Teacher noted that she was currently looking into planning and would be using Local Authority recommended companies.

3.3 The Chair asked if Governors were in agreement to ratify the budget for 2011/2012 and all agreed and accepted unanimously. The 2011/2012 budget was ratified.

4. **AGREE SCHOOL CALENDAR DATES**

4.1 It was agreed to carry this item forward to the next meeting.

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5. DATE AND AGENDA ITEMS FOR THE NEXT MEETING

11.1 The next full Governing Body meeting would be on Wednesday 29th June 2011 at 7pm

11.2 Agenda Items

School Dates

Governing Body Reconstitution

12. ANY OTHER BUSINESS/ANY CONFIDENTIAL MATTERS

12.1 There was none.

The meeting closed at 19.40