

Minutes of Academy Working Party Meeting

Date: 7.30am 3rd July 2018

Attendees: Jill Augustin
Mary Wilson
Katherine Bromley
Gabriel Gottlieb
Jennifer Smith
Simon Jarvis
Rob Tromans
Afua Addai (via face time)
Carol Carroll

Governors agreed that clearer communications to parents were required. The Working Party agreed to draft a letter to parents/carers. To be sent out today.

Information to include:

- Clarify process followed by governors leading up to consultation and confirm that governors followed guidance from DfE.
- Answers to requests for financial information, including:
 - The school's current budgetary position
 - diminishing reserves and future budget projections
 - diminishing opportunities to generate income by providing school-to-school support to WF schools
- Governors noted requests from parents to extend consultation period. Agreed to extend until 1st Oct 2018.
- Second evening consultation date to be provided for parents & carers (if availability confirmed by REAch2)
- Governors agreed to undertake staff ballot
- Additional due diligence to continue per minutes of last meeting
- Proposed timeline to be included in the communication to reflect possible conversion date not until Spring Term

Governors considering how to further capture stakeholders view and agreed there will be further meetings scheduled for September. Format to be discussed.

Governors wanted to ensure that staff had a confidential means of submitting question and agreed that a 'questions box' will be set up in the staff room today. Governors want staff to be provided with as much information as possible to enable them to make informed decisions.

Mary to respond to FOI request which relates to governance constitution.

Jill and Donna Carby (governor) will invite Unions to a meeting on 11th July 2018.

The agenda for Thursday's parent consultation meeting 5.7.2018:

- Simon Jarvis will open meeting

- Mary to clarify position of governance constitution
- Introduction by Jill
- Presentation from Sir Steve Lancashire, REAch2
- Questions & Answer session

Governors to communicate more clearly the process leading up to the proposal.

Meeting closed at 9.00 am

AOB

Resources Committee meeting scheduled for 8.00am 3.7.18 was postponed to 7.30 am Friday 6th July 2018.