

**MINUTES OF THE MEETING OF THE
HANDSWORTH PRIMARY SCHOOL GOVERNING BODY
HELD ON 12th MAY 2014 AT 6.15PM
AT THE SCHOOL**

Present:

Community Governors

Mr Tony Bell
Mr Andrew Dodd

Parent Governors

Mr Simon Jarvis
Ms Christine Rose
Mrs Mary Wilson (Chair)
Ms Elizabeth Winder

Staff Governors

Ms Jill Augustin (Head Teacher)
Ms Marianna Jordaan

Clerk to the Governors: Mr Michael Andrews

1. WELCOME AND APOLOGIES FOR ABSENCE

1.1 Welcome

The Chair welcomed everyone to the meeting.

1.2 Apologies Accepted

Apologies were received and accepted from Mr Malcolm Shykles, Ms Natalie McDermott, Mrs Denise Whyman and Mrs Christine Dean.

1.3 Apologies not accepted

None

1.4 Quorum

The meeting was quorate.

2. DECLARATION OF INTEREST

2.1 There were no declarations of interest.

3. MINUTES

3.1 The minutes of the meeting held on the 25th March 2014 were received and agreed by the Governors as an accurate record of the meeting. The Chair signed the minutes and they were retained by the Head Teacher for the School File.

To Note

3.2 Matters Arising

3.2.1 Further to the action on minute 12.1 for Governors to submit their skills, it was noted that Mrs Whyman and Mrs Dean were still outstanding.

Action: Mrs Whyman and Mrs Dean to forward skills information to the Chair

3.3 Minutes/Reports from Committees

3.3.1 It was noted that the Resources Committee meeting was held on 29th April 2014, where the minutes of the meeting held on 11th March 2014 were agreed and signed. The minutes of the meeting will be considered and agreed at the next meeting.

To Note

3.3.2 It was noted that the Teaching and Learning Committee meeting was held on 1st May 2014, where the minutes of the meeting held on 13th March 2014 were agreed and signed. The minutes of the meeting will be considered and agreed at the next meeting.

To Note

4 SCHOOL BUDGET

4.1 The Chair reported that the Resources Committee had met and discussed the closedown budget for 2013/2014 and the budget for 2014/2015 in detail. It was noted that this was a statutory obligation for Governors to ratify the budget and report figures to the Local Authority. The outturn summary for 2013/2014 and the budget for 2014/15 were circulated in advance of the meeting for Governors' perusal; the Chair welcomed questions.

4.1.1 It was asked if there was any further news on funding for the School kitchen. The Head Teacher responded that the School was awaiting funds from the Local Authority. Funding has been allocated in the budget for the flooring and can be found under projects.

4.1.2 It was noted that £8,000 had been put aside for decoration works.

4.1.3 It was noted that full discussions were held on in the Resources Committee for ring fenced funding. Earmarked funding is recorded in the budget as projects and the detail of this can be found in the Resources Committee minutes.

4.2 It was noted that the Finance Committee recommended that Governors ratify the outturn for 2013/2014 and the budget for 2014/2015. Governors **agreed** to ratify the following:

4.2.1 Governors agreed to ratify the Outturn for 2013/2014 (including the Devolved Capital Outturn) and earmarked funding of £173,295.

To Note

4.2.2 Governors agreed to ratify the School Budget Share (income) for 2014/2015 of £1,902,777.

To Note

4.2.3 Governors agreed to ratify the Expenditure for 2014/2015 of £2,015,958

To Note

4.2.4 Governors agreed to ratify the predicted carry forward for 2013/14 of £77,924.

To Note

The Chair and Head Teacher then signed the Budget for 2013/2014, which will be

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submitted to the Local Authority.

To Note

5 DATE AND AGENDA ITEMS FOR THE NEXT MEETING

5.1 It was noted that the next meeting would take place on 15th July 2014 at 19h00 at the School.

To Note

5.2 Agenda Items

To be confirmed

6 ANY OTHER BUSINESS

6.1 It was noted that the next Teaching and Learning Committee was to be arranged to take place on 11th June 2014 at 08h00. It was also noted that the Chair would circulate the new date to Committee members.

Action: Chair to circulate new meeting date to Teaching and Learning Committee Members

The meeting ended at 18h35