



## **2simple's 2Build a Profile Training**

**Facilitated by Havering School Improvement Services  
(Official 2 Build a Profile Training Providers)**



**Monday 10<sup>th</sup> March 2014 - 9.30am – 12pm**  
**Handsworth Primary School,**  
**Handsworth Avenue, London E4 9PJ**

**This course will focus on:-**

- Creating observations
- Using the Web Management Suite
- Setting-up classes
- Examining Reports
- Parent Module - Setting-up and sending reports to parents
- End of Year Procedures
- Question and Answers

**Cost: £85 + VAT (1 delegate) £80 each + VAT (if sending 1 or more delegates)**  
To book your place please email [hsis@havering.gov.uk](mailto:hsis@havering.gov.uk)

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